



## **NATIONAL OFFICE OF JOB CORPS (OJC) - POLICY/GUIDANCE MANAGEMENT SYSTEM**

Project Director: Roxanne Chin

Period of Performance: May 29, 2014 – May 28, 2017

Job Corps is the nation's largest residential educational and career training program for youth ages 16 through 24. Each year the program serves approximately 60,000 young men and women at 125 centers across the country and in Puerto Rico. The program operates year-round on a 24-hour basis. Established in 1964, Job Corps is currently authorized under Title I-C of the Workforce Innovation Opportunity Act of 2014, as amended, and is administered by OJC with oversight of Job Corps centers conducted through its regional offices located in: Boston, MA; Philadelphia, PA; Atlanta, GA; Chicago, IL; Dallas, TX; and San Francisco, CA.

Coffey Consulting is leading OJC's Policy Requirements Handbook (PRH) Modernization Initiative that calls for, among other things, identifying, understanding, vetting and recommending changes to processes and policies that, after approval by the OJC, can be implemented and migrated to an integrated electronic (ePRH) delivery system. The new online system will be a sea change for the JC system—providing the Job Corps community with universal, real-time access to policies, program assessment tools, program guidance and other policy implementation resources. The contract will build upon the initial system design and developmental work accomplished under previous efforts and will focus on producing the PRH, building the ePRH, and supporting the implementation.

- Job Corps Policy Requirements Handbook:  
<http://www.jobcorps.gov/Libraries/pdf/prh.sflb>

